



**COLD ASH PARISH COUNCIL**  
**MINUTES OF THE COUNCIL MEETING HELD ON**  
**TUESDAY 22<sup>nd</sup> February 2022**

**Present:**

Cllrs Fenner, Hanks, Verner, Marsh, & McArdle  
Linda Randall - Clerk

**In Attendance:**

Mr J Hislop & Mrs Louise James Greenham Common Trust

**Public Participation**

No Public Participation

**218830**    **Apologies for Absence**  
Cllrs Adams

**218831**    **Declarations of Interest**  
Cllr **Marsh** declared an interest in item 218839 item 22/00091/COMIND

**218832**    **Minutes**  
Minutes of the Meeting held on 8<sup>th</sup> February 2022 were approved unanimously as a correct record and were signed by the **Chairman**.

**218833**    **Matters Arising**

- **Clerk** advised she had received one suggestion, so far, for an agenda item for the Annual Parish Meeting concerning speeding in the Parish.
- **Clerk** advised she had emailed the Gardening Club to see if they would like to assist with judging a proposed competition later in the year.

**218834**    **Platinum Jubilee Picnic**  
Cllr **Silsby** updated the Parish Councillors on the progress of preparations for the Queens Platinum Jubilee celebrations, he advised the beacon had now been constructed, wood would now be required for the lighting event. The beacon event would also include entertainment but that was still to be confirmed. The next meeting of the Jubilee committee would take place on the 2<sup>nd</sup> March 2022. **Clerk** was asked to speak to the current insurers to confirm cover for the event was in place.

*Standing Orders were suspended at 7.09pm to allow Mrs. Louise James from Greenham Trust to give her presentation*

*Louise gave a short presentation on the Greenham Common trust and advised that this was the 25<sup>th</sup> year Anniversary of the trust. She advised that the site had been used as an American Airbase since 1942 until 1991 when it was purchased for 7 million pounds. Since then it had been used for many events including film sets. She advised the Greenham Trust was part of the Charity Commission and grants and funding were available from 50.00 to 100K. Relief funding was set up during the pandemic to help schools and local organisations, although these were now closed there was still a Mental Health fund set up in partnership with West Berkshire Council which was still ongoing. The 25<sup>th</sup> Anniversary Youth Appeal was set up in January 2022 where funds would be raised to support youth projects. **Cllr Marsh** asked for more information on the grant criteria. **Cllr McArdle** advised that through the Cold Ash NDP more projects were being considered. **Cllr Fenner** asked if a skate park for the Recreation Ground could be given consideration, she was advised that consideration could be given at any time.*

*Standing Orders resumed at 7.34pm*

**218835 NDP Committee**

**Cllr McArdle** took the Councillors through the proposed amended Terms of Reference for the NDP committee. **Cllr Fenner** asked how many Councillors would make the committee quorate, **Cllr Marsh** mentioned a minimum of 3 members as in meetings section. **Cllr Fenner** also asked for a sentence from the finance section to be looked at as it didn't seem to make sense. Also the mention of 'option two' and the reasons for this choice should be removed and simply state what was agreed in the meeting on the 25<sup>th</sup> January 2022. **Cllr Silsby** felt more Councillors should get involved, once the NDP was brought back to full council, as only two Parish Councillors had experience at the moment within the NDP. The two parish Councillors would take on the roles of Finance and Chairman within the committee. **Cllr McArdle** was hopeful that another member of the NDP committee would be joining the Parish Council, so that would enable three Councillors to be part of the committee. The Terms of Reference were agreed unanimously by all Councillors.

**218836 HR Committee**

The draft Terms of Reference proposed for the HR Committee had been circulated prior to the meeting. **Cllr McArdle** felt the proposed TOR's should cover the Clerk and all the Parish Councillors. **Cllr Clark** felt that the HR Committee was just to cover staff which at the moment was just the Clerk. **Cllr Fenner** agreed that an induction process for Councillors should be considered. Councillors voted to change the title to Staff Committee and remove Councillors from the document. All Councillors voted in favour of the Terms of Reference.

**218837 Wildlife Allotment Garden**

**Cllr McArdle** explained to the Councillors that a tree would need to be removed as it may cause damage. The contractor had given a report and a quote for removal. Parish Councillors agreed to the request. **Cllr** would contact the contractor. Councillors agreed to a communication being circulated to residents regarding a visit by the West Berkshire Countryside to the WAG in March. **Cllr McArdle** asked if the Parish Council was happy for three small goats to be housed in grazing field 2. This was agreed by Parish Councillors. The recent storms had blown down the allotment fence

on The Ridge, although this was the responsibility of the allotment holders, the volunteers would have a look with a view to fixing the fence. **Cllr McArdle** also asked if a fence and gate could be considered for the new quiet garden. The cost would be approximately 500.00, and this was agreed by the Parish Council. The payment would be from the 2022 budget. A list of items required would be sent to the **Clerk** who would advise the supplier.

**218838** **Protocol for Planning Applications**

**Cllr Verner** proposed that all planning applications should be checked to ensure the orange notice had been placed at the property concerned before applications were discussed at the Parish Council meetings. All Councillors agreed to this request.

**218839** **Planning Matters**

a) **Planning Applications**

**21/03247/HOUSE** Arbor Low Bucklebury Alley - *Two storey front and rear extensions* **No Objection - Unanimous**

**22/00026/HOUSE** Vista Cottage The Ridge RG18 9HX - *Ground Floor: Existing garage and adjoining covered way removed, footprint reduced by 1 metre, and replaced with enlarged living room to project on front elevation. To rear existing kitchen enlarged with utility and rear entrance added. First Floor: Master bedroom added over new ground floor extension. Existing bathroom relocated and staircase modified.* **No Objection - Unanimous**

**22/00091/COMIND** **Adjacent to Parish 31** Turnpike Road Newbury - *Installation of security barriers/gates at the entrance to the site to prevent vehicle access. This will be at least 15 metres inside the entrance of the site and from Turnpike Road that runs in front of the site. They will be double leafed manual barriers/gates opening inwards. We would like these installed for security of our site out of normal working hours* **No Comment**

b) **Planning Decisions** –

**20/00604/FULEXT** Coley Farm Stoney Lane - *Erection of 75 dwellings, with associated access, parking, internal roads, drainage, landscaping, children's play space and other associated infrastructure.* **APPROVED** – *Previous Parish Council Comments*

*OBJECTION – UNANIMOUS.*

- *Loss of valued views across this rural valley. Urbanises rural area.*
- *Widening Stoney Lane will require removing hedgerows and trees causing immense damage to this narrow lane and Waller Park.*
- *Significant flood risk to Manor Park.*
- *Damage to the rural gateway to Ashmore Green.*
- *Traffic/congestion issues.*
- *Development not sustainable as due to Steepness of levels this would make building difficult and also deter cyclists.*
- *Loss of Public amenity to Manor Park. Waller Park is currently an enclosed grassy open space. The current application proposes to remove most of the hedgerow on the north boundary within the site, which would have an urbanising effect on the park as views would consist of a housing estate rather than a hedgerow. The play area should be within*

*the application site.*

**21/02079/CERTE** Studio Hazelbury Stoney Lane Ashmore Green – Application for a Lawful Development Certificate for an Existing Use: Use of building as self-contained dwelling. **LAWFUL** *Previous Parish Council Comments - Objection – Unanimous*

- *Insufficient information to comment as to whether this is lawful, in the Parish Councils view a full application should be submitted.*

**21/03089/HOUSE** 38 Strouds Meadow Cold Ash RG18 9PQ – Extensions and Alterations to 38 Strouds Meadow **APPROVED** *Previous Parish Council Comments - No Objection –*

*Unanimous - subject to the following condition:-*

- *Off street parking issue resolved with Highways*

c) **Appeals**–There were no appeals.

**218840 Part Two – Members of the Public are invited to leave the meeting**

**Resolution to Exclude the Press and Public**

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, it was Resolved that, because of the confidential nature of the business to be transacted under Part 2, the public and press be asked to leave the meeting.

**PART TWO**

**Clerks Pay Review**

Confidential Minute no. 55 refers

There being no further business the meeting closed at 8.50pm

Chairman..... Date.....