



**COLD ASH PARISH COUNCIL**  
**MINUTES OF THE COUNCIL MEETING HELD ON**  
**TUESDAY, 5<sup>th</sup> May 2021**

**Present:**

**Cllrs Marsh, Fenner, Verner, McArdle, Hanks, Clark, Adams, Silsby & Jaques**  
**Clerk L Randall**

**In Attendance:**

Members from Pro Vision & CALA homes, District Cllr G Simpson & Anupama Shekhar.

**Public Participation**

James Iles from Pro Vision gave a presentation of a proposed development for the Land South of Waller Drive, Newbury. He advised access would be from Waller Drive, the land was 1.6 hectares at the moment there were low quality trees mainly self-seeded on the site, these would be replaced with high quality species. The site sits in Cold Ash and Newbury Parishes, but the whole site was within the Newbury settlement boundary. He advised West Berkshire Council had assessed given pre application advice. The development would include an attenuation pond and play area. There would be a mix of housing within the suggested 70 dwellings. Pedestrian connections would be included. No housing would be built over the area where the current pipeline runs. Landscape and biodiversity enhancements were being investigated. A Community on line consultation would take place 7<sup>th</sup>-16<sup>th</sup> May 2021. The planning application would be submitted in due course. First occupation would take place in 2023. **Cllr Adams** had concerns over Pro-Vision's planning submission timescales running significantly ahead of the emerging NDP. Mr Iles responded that there was no requirement for the development of the site to be beholden to the NDP, or delayed by it, because it is entirely within the Newbury settlement boundary and this takes precedence over the labelling of the site in the HELAA as a Cold Ash Parish site. However Mr Iles said they would be mindful of the NDP as it progresses. **Cllr Clark** felt the site looked good and was pleased that Pro Vision would work with the NDP. **Cllr Fenner** asked if provisions had been made for parking, Mr Iles responded they were compliant with WBC parking policy. **Cllr Marsh** asked how many spaces were allocated to each flat, Mr Iles advised there was no figure at the moment but he would provide parking details. **Cllr Fenner** asked what measures were in place for noise levels, Mr Iles responded that the worst case scenario had been taken into account. **Cllr Jaques** asked if there was evidence of contamination on the site, Mr Iles advised there was a likelihood of contamination and the site would be cleaned up accordingly. **Cllr Verner** asked what proportion would have amenities; Mr Iles responded majority would be private housing with gardens. **Cllr Verner** asked how wide the leaflet drop would be, Mr Iles advised approx. 200 houses around the site. **Cllr Silsby** advised housing numbers were increasing, Mr Iles responded numbers had gone up but it was an efficient use of the area. **Cllr Adams** asked if the leaflet drop to circulate to local residents could be delayed so the NDP Steering Group could have input into the leaflet. Mr Iles responded that the leaflets had already been printed so this would not be possible, though Pro-Vision would be

happy to hear from the NDP on other matters as the planning application progresses. **Cllr McArdle** agreed communication was key.

**218596 Election of Chairman**

**Cllr Jaques** was elected Chairman of the Council. **Cllr Jaques** would sign the declaration of acceptance of Office outside the meeting **Cllr Marsh** then vacated the chair.

**218597 Apologies for Absence**

**Cllrs Le-Cornu**

**218598 Declarations of Interest**

There were no Declarations of Interest.

**218599 Appointment of Vice Chairman**

**Cllr Marsh** was Elected Vice Chairman of the Council

**218600 Minutes**

Minutes of the Meeting held on 27<sup>th</sup> April 2021 were approved there was a slight change which was actioned. They were duly signed by the **Chairman** outside the meeting.

**218601 Matters Arising**

- **Clerk** advised that one fitness group had now commenced using the Recreation Ground.
- **Clerk** had sourced a further quote for markings under the basketball hoop, however after receiving the ROSPA playground inspection, the basketball hoop had been included and it had been suggested, due to safety issues, the Parish Council should consider moving the hoop to elsewhere on the Recreation Ground. This would be added to a future agenda for further discussion.

**218602 Appointment to Committees and lead Topics**

The following appointments were confirmed:-

**Environment Committee** –Cllr McArdle, Cllr Fenner, Cllr Jaques, Cllr Hanks & Cllr Le-Cornu

**Finance & General Purposes Committee** – Cllrs Marsh, Cllr Verner & Cllr Silsby

**NDP Steering Group** – Cllrs Adams, Cllr Marsh Cllr McArdle & Cllr Silsby

**HR Sub Committee** – Cllr Marsh & Cllr Verner

Councillors agreed with current lead topics.

**218603 Representation on outside Bodies**

The following representations were confirmed:-

**BALC/HALC** – Cllr McArdle

**Acland Hall Committee** – Cllr Silsby

**Thatcham Flood Forum** - As required

**District Parish Conference** –Cllr Jaques & Cllr Fenner

**218604 Register of Members Interest (Financial & Other Interests)**

**Chairman** requested that all Councillors check their Declarations of Interest and update if necessary, the originals were on the web site for reference. Any changes should be returned to the **Clerk** at the next meeting.

**218605 Report from District Councillors**

**The District Councillors' report** had been circulated before the meeting. Items covered were Remote Meetings, Executive Membership, Covid 19, and The Roadmap out of Lockdown, Education, Environment, Planning Transport, Public Rights of Way Improvement Plan, Health and Wellbeing & Leisure & Culture. **District Councillor Simpson's** report included: Covid update A copy of the report can be obtained from the **Clerk**.

**218606 Clerk's Report**

- **Clerk** advised that face to face meetings would resume on the 25<sup>th</sup> May 2021. She would meet with the caretaker of the Acland Hall to discuss layout etc. She asked if a Councillor would like to attend? To look at IT issues. **Cllr Marsh** suggested all Councillors bring a laptop or tablet so planning could be looked out without gathering around a screen. **Clerk** would send risk assessment to all councillors ahead of the meeting. She advised the meeting would need to be kept to a minimum as per current guidelines. **Clerk** suggested asking any members of the public who wished to attend meetings to let her know so she could ensure numbers were not breached. **Clerk** also reminded the council that any committee meetings would also need to be face to face.
- **Clerk** advised that the pre-school had asked to use the Recreation Ground on the 3<sup>rd</sup> July to hold a 'mini marathon' as one of the mums was running in the London Marathon. Councillors agreed to this request.
- **Clerk** advised that the works to the tree at the rear of the Acland Hall would be taking place on the 15<sup>th</sup> & 16<sup>th</sup> May. The tree was now within the Acland Hall boundary. Discussion on the boundary would be on the next agenda.
- **Clerk** advised that any Councillor wishing to attend training would need to bring before the Parish Council for agreement.
- **Clerk** advised that she had received a request for the Parish Council to donate towards a Covid Bench for the Downland practice in Chieveley, the Parish Council agreed not to contribute to the proposed bench but would consider the suggestion by West Berkshire Council for Cherry Trees to be planted later this year.
- **Clerk** advised Councillors that she would send details of a request for Street names for the new development in Shaw cum Donnington. If they had any suggestions they should email her.
- **Clerk** had received a request to use the Recreation Ground, by St Marks School, to hold a circus to raise funds. The Recreation Ground would be used for a 24 hour period in September or October 2021. **Clerk** would check dates were free and ask a representative from St Marks School to attend the next meeting where this would be discussed further.

**218607****a) Planning Applications**

*If members of the Public would like to comment on an application, they should check the advice on our website:*

<https://coldashpc.org.uk/the-council/planning/>

**21/00808/FUL ADJACENT TO PARISH 12 Highwood Close Shaw**  
*Erection of a 2 bed detached dwelling and associated works* **Objection**  
**Unanimous – Concerns regarding the pipeline raised by Exolum Pipeline System ltd.**

**Planning Matters**

- b) **WBC (West Berks Council) Planning Decisions** Members noted following decisions:

**20/03025/COND2** Red Shute Hill Business Centre, Red Shute Hill, - Application for approval of details reserved by 6 (CEMP) of approved 19/02597/FULMAJ - Erection of new extension to existing two storey office building, construction of new parking areas and associated landscaping. Construction of new access road to split commercial and residential uses. **APPROVED** *Previous Parish Council comments to app 19/02597 - "No Objection to the building extension and new parking areas - unanimous - Subject to all the points in the highways officers' report being addressed. However, Cold Ash Parish Council does object to the new access roadway encroaching into the countryside area. We do not consider the access road necessary, as we can perceive no benefit to the Industrial Estate or local residents, based on the current information provided.*

- c) **Appeals**

**There were no appeals.**

**218608**

**Finance**

1. **Items for payment.** Members agreed Items for Payment on Sheet No 1 2021/2022.

Summary of sheet:

Advert - £147.60

Litter Picker - £65.00

Supplies for WAG project - £839.40

Ref Book £119.99

Water Office - £58.71

Maintenance -£496.34

Traffic Survey - £420.00

Rospa inspection-£255.00

HALC Membership - £804.72

Parish Online -£230.40

2. **Bank reconciliation** – Statements had not been received this would be added to next agenda.

3. **Payments against Budget** – Members noted the Analysis of Payments Against Budget to May 2021.

**218609**

**Re-appointment of Internal Auditor**

It was agreed to re –appoint the Internal Auditor for a further year. The appointment would be reviewed in May 2022.

**218610**

**Fixed Asset Register**

Members acknowledged and approved the asset register

**218611**

**Committee Reports**

21<sup>st</sup> April - NDP Steering Group – **Cllr** Adams advised that the steering group would be retaining an external consultant to review all work taken place to date. They would probably be applying to Locality for a further grant. **Cllr Jaques** thanked the steering group for the recent walk-through meeting for Parish Councillors.

**218612 Meetings with other bodies –**

20<sup>th</sup> April – Local Climate Action Plan – **Cllr Hanks** advised he had attended the meeting. **Cllr McArdle** advised that the group were looking for the Parish Council to sign up to the action Plan. **Cllr McArdle** would find out more information and bring back to the Parish Council at a later date.

21<sup>st</sup> April – Thatcham 20 – **Cllr Clark** reported that the recent meeting with other Parish Councils had been first rate. The drafted response had been circulated to all Councillors. His recommendation was for the Chairman to sign and send back.

**218613 Councillors' Questions**

- **Cllr Silsby** advised he had received a quote to complete the Traffic Survey. This would be added to a future agenda.
- **Cllr Fenner** advised a fallen tree was blocking a footpath in Bucklebury Alley. She would report to West Berkshire Council. She also advised that a large soil delivery had been left in Bucklebury Alley. Clerk advised this was not from the Parish Council and could possibly be a resident.
- **Cllr McArdle** advised he had the costings to repair the Apple Bench in the WAG this would be added to the next agenda for approval.
- **Cllr Adams** thanked **Cllr Marsh** for his hard work during his time as Chairman. This was reiterated by all Councillors.

**218614 Correspondence**

A list of correspondence received and sent since the meeting held on 13<sup>th</sup> April 2021 had been circulated as Information Sheet no 2/May 2021 and was noted by Members.

**Part Two – Members of the Public are invited to leave the meeting**

**Resolution to Exclude the Press and Public**

Pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, it was Resolved that, because of the confidential nature of the business to be transacted under Part 2, the public and press be asked to leave the meeting.

**218615 PART TWO**

**Councillor Co-Option**

Confidential Minute no. 52 refers

There being no further business the meeting closed at 20.53 pm

Signed..... Date.....  
Chairman