



**COLD ASH PARISH COUNCIL**  
**MINUTES OF THE COUNCIL MEETING HELD ON**  
**TUESDAY, 9<sup>th</sup> February 2021**

**Present:**

**Cllrs Marsh, Fenner, Verner, McArdle, Hanks, Clark, Silsby & Jaques**  
**Clerk L Randall**

**In Attendance:**

Resident from Cold Ash Parish.

**Public Participation**

- There was no public participation.

**218494 Apologies for Absence**  
**Cllrs Le-Cornu**

**218495 Declarations of Interest**  
There were no Declarations of Interest.

**218496 Minutes**  
Minutes of the Meeting held on 12<sup>th</sup> January 2021 were approved unanimously as a correct record. They were duly signed by the **Chairman** outside the meeting.

**218497 Matters Arising**

- **Clerk** advised that the submission for Regulation 18 Consultation on the Emerging Draft of the West Berkshire Local Plan Review to 2037 had been sent to West Berkshire Council.
- **Clerk** advised that the Councillor looking at the request for tree removal at Acland Hall had been unable to investigate due to workload. This would be addressed this week and a final decision made at the meeting on 23<sup>rd</sup> February.
- Footpaths were still being investigated and would be added to a future agenda when all information had been collected.

**218498 Report from District Councillors**  
District Councillors' report had been circulated before the meeting. Items covered were Covid 19, Budget, Local Plan Review, Education & Community champions. A copy of the report can be obtained from the **Clerk**.

**218499 Clerk's Report**

- **Clerk** advised she had received notification that the Broadband contract was up for renewal with BT. As the phone line was still in contract until 2022 it was agreed to keep the broadband for one further year only, so that both came out of contract together and then options could be investigated.
- **Clerk** had received a complaint from a resident regarding the condition of footpaths on Hermitage Road; she would log these issues with West Berkshire Council. The resident had also mentioned that white gates should be at the beginning of the village on Hermitage Road and The Ridge. Parish Councillors were under the impression these were there. This would be investigated. **Clerk** would ask the District Councillor to respond directly to resident regarding speeding issues.
- A letter had been received from a resident complaining about the condition of footpath COLD/1/1. This was acknowledged by councillors, would be included in the investigation into footpaths and added to a future agenda when all information had been collated.
- **Clerk** had been asked to enlarge the footpaths map and add to notice boards, but was experiencing issues with photocopier. **Clr Silsby** would assist.
- **Clerk** advised that Cold Ash Covid Response Group had been commended at the community Champion awards. **Clerk** would write and congratulate the group. The certificate would be added to the website.

**218500**a) **Planning Applications**

*If members of the Public would like to comment on an application, they should check the advice on our website:*

<https://coldashpc.org.uk/the-council/planning/>

**21/00066/HOUSE** - Thirtover Lodge, Thirtover - *Detached timber frame carport.* **NO OBJECTION - UNANIMOUS**

**21/00056/HOUSE** - Robins Ridge, Bucklebury Alley - *Alterations to property including alterations to rear extension and terrace and dormer windows. All alterations are within the existing footprint. To the rear extension, lowering of floor level to create split level living area, addition of sliding doors & glazing to rear elevation. Addition of Velux windows to front. Modifications to rear dormer windows. Conversion of existing garage to bedroom/bathroom/utility area.* **NO OBJECTION - UNANIMOUS**

**Planning Matters**b) **WBC (West Berks Council) Planning Decisions** Members noted following decisions:

**20/02327/HOUSE** Eddystone House, Bucklebury Alley - Extension to garage to form home office. **APPROVED.** Previous Parish Council Comments - NO OBJECTION - UNANIMOUS

**20/02611/HOUSE** Sunview House, Thirtover - Proposed garden lodge (6m x 4.5m) to be installed in the garden at 2m high, to be used as a games room. **APPROVED.** Previous Parish Council Comments - NO OBJECTION – UNANIMOUS

- c) **Appeals**  
**There were no appeals.**

**218501 Finance**

1. **Items for payment**. Members agreed Items for Payment on Sheet No 11/2020/21.  
Summary of sheet:  
Waste - £50.38  
Litter Picker - £65.00  
Playground Repairs - £239.40  
Street light Repairs - £86.57
2. **Bank reconciliation** – Members noted the Bank Reconciliation Statement at 31<sup>st</sup> January 2021
3. **Payments against Budget** – Members noted the Analysis of Payments Against Budget to February 2021.

**218502 Equal Opportunities Policy & Code of Conduct**

Members approved the Equal Opportunities policy. The Code of Conduct needed some small amendments and would be approved at next meeting.

**215503 Annual Parish Meeting**

Councillors discussed the format for the APM. Details had not been released yet as to whether a meeting could take place via Zoom if COVID restriction had not been lifted by April. **Clerk** would email NALC for information. Content was discussed and an update from the NDP Steering Group and presentation on the WAG project was considered. It was suggested to ask, via different methods, for input from the Parishioners on any items they would like discussed. **Cllr Silsby** offered to demonstrate My Voice at the next meeting, which was agreed.

**218504 Committee Reports**

20<sup>th</sup> Jan & 3<sup>rd</sup> Feb 2021 - NDP Steering Group – **Cllr Adams** gave an update on the recent meetings of the steering group. **Cllr McArdle** congratulated the group on the submission. **Cllr Marsh** asked for the recent submission regarding Local Plan to be made available on the website. **Cllr Adams** advised that some items from the NDP steering group may come back to Council for discussion and the group were busy with other matters.

**218505 Meetings with other bodies**

26<sup>th</sup> Jan – Strategic Planning Training – **Cllr McArdle** advised on the training he had attended. Although it was aimed at larger councils, it had been interesting and informative.

29<sup>th</sup> Jan – North Wessex Downs Annual Meeting – **Cllr McArdle** advised on the Annual meeting he had attended.

**210506 Councillors' Questions**

**Cllr Silsby** asked if Cold Ash Parish Council had close links with Downe House School. He was advised they did take part in the Remembrance Parade and **Cllr Jaques** reminded councillors they had attended Parish Council meetings in the past.

**218507 Correspondence**

A list of correspondence received and sent since the meeting held on 12<sup>th</sup> January 2021 had been circulated as Information Sheet no 11/Feb 2021 and was noted by Members.

There being no further business the meeting closed at 20.47pm

Signed..... Date.....  
Chairman