COLD ASH PARISH COUNCIL
MINUTES OF THE COUNCIL MEETING HELD ON
TUESDAY, 8th January 2019

Present:
Cllrs Verner (Chairman), Adams, Hall, Clark & Marsh

In Attendance:
District Cllr Simpson, Mr R Marshall, Mr R Pattison & Mrs K Cameron

Public Participation

- Mr Marshall from the Greening Group gave an overview of the work carried out in the Parish, this covered Climate Change, possible new re-cycling scheme, Easter egg hunt and litter picks, the next taking place on 23rd March 2019. The Group was requesting a grant. He stated that the group were very active and the amount requested from the Parish Council was to cover expenses and running costs for the various events. The group did not receive any income other than donations.

197969 Apologies for Absence
Cllr Le-Cornu, Jaques & Beck

197970 Granting of Dispensations to allow Councillors to discuss Precepts
With the authority granted to her, the **Clerk** granted dispensations to those present to discuss matters pertaining to the Precept, having received the necessary signed pro forma Declarations of Interest.

197971 Declarations of Interest
Cllr Marsh declared an interest in item 197976 – Planning applications 18/03061/RESMAJ & 18/03181/OUTMAJ.
Cllr Hall declared an interest in item 197978 Grant requests.

197972 Minutes
Minutes of the Meeting held on 11th December 2018 were approved as a correct record. They were duly signed by the **Chairman.**

197973 Matters Arising

- **Clerk** advised that she had contacted a local resident in respect of proposed works to be carried out by the current contractor to the Recreation Ground. The contact was in favour and felt the costs were reasonable. **Clerk** would now speak with current contractor to arrange the start of suggested works.
- **Clerk** advised that **Cllr Adams** register of interest had now been sent to West Berkshire Council and was available to view on the website.

- **Clerk** advised that all the winners of the Christmas Lights competition had been contacted.
- **Clerk** had spoken with the Poor's Charity regarding any donations being received and had been told these could be sent directly to the Parish Council. **Clerk** would arrange a meeting with the local contractor and a Parish councillor to look at areas that were in need of maintenance**.**
- The response to the Local Plan Review had been sent to west Berkshire Council. This would also be put on the website.

197974 **Report from District Councillors**

District Councillor Simpson's report had been circulated before the meeting. Items covered were:-WBC meetings, NDP & Village Design Statement, Local Plan Regulations, Call for sites, Traffic on the B4009, Footpath COL18 & West Berks Lottery. A copy of the report is available on request from the **Clerk**. **Cllr Beck** had sent a report which was read by the Clerk. Matters included; Works to The Robin Hood roundabout regarding deterioration of the road markings, New bus interchange regarding a safety rail being erected & a damaged sign in Gaywood Drive which had been removed following a road traffic accident.

197975 **Clerks Report**

- **Clerk** advised that the Annual Parish meeting was set for 25th April 2019 and she asked Councillors to start considering content.

Standing orders were suspended at 7.20pm resumed at 7.21pm

- **Clerk** advised that she had investigated a key box for the committee room solely for use of the Parish Councillors which could be installed for a cost of £30.00. Councillors agreed this was a good idea and **Clerk** would arrange for installation.
- **Clerk** advised that due to an error the approved decision for Glendale Manor had been missed from the Agenda for 11th December meeting,so would be added to the decisions on the Agenda for 22nd January meeting**.**
- **Clerk** advised that the email regarding potential extinguishment of Public Footpaths and Bridleways that are not recorded on the definitive map, had been received from West Berkshire Council. It was agreed to get this information into the Parish News, Community Bulletin & Facebook as there were many dog walkers who could submit information directly to West Berkshire Council. The closing date for this was 2026**.**

Standing orders were suspended at 7.25pm resumed at 7.26pm

197978 **Grant Request**

Cllr Hall had declared an interest in the next item regarding the Greening Group.

A grant request had been received from the Greening Group and St Marks School. The information for the Greening Group, requesting £150.00, had been presented during Public Participation and was to cover Running Costs and consumables.

Standing orders were suspended at 7.27pm resumed at 7.28pm

Cllr Clark proposed to support the request and three councillors supported with one Councillor objecting, due to the wording of the Grant policy.

Standing orders were suspended at 7.32pm resumed at 7.33pm

It was agreed to re-evaluate the Grant policy at the next meeting. The grant would be paid to the Greening Group at the beginning of February. The Grant request for St Marks School was for the library and would be used for shelving and new books.

Standing orders were suspended at 7.34pm resumed at 7.35pm

The Parish Council agreed to the grant request of £1000.00 which would be paid at the beginning of the new financial year in April 2019.

197976 **Planning Matters**

a) **Planning Applications**

Cllr Marsh had declared an interest in the next two planning items.

18/03061/RESMAJ Adjacent to Parish Land Adjacent To Hilltop Oxford Road Donnington - *Reserved matters application for phased development of 222 dwellings following approval of outline application 14/02480/OUTMAJ. Matters to be considered: Appearance, Landscaping, Layout and Scale.* **No Objection - Unanimous**

18/03181/OUTMAJ Adjacent to Parish Land Adjacent To Hilltop Oxford Road Donnington - *Section 73: Variation of Condition 1 - Approved Plans, of previous application approved by appeal APP/W0340/W/16/3143214 (14/02480/OUTMAJ - Outline application for mixed use scheme on 23.1ha of land, comprising up to 401 dwellings on 11.35ha of land. A 400m2 local centre (Use Classes A1/A2/D1/D2 – no more than 200m2 of A1) on 0.29ha of land, one form entry primary school site on 1.71ha of land, public open space, landscaping and associated highway works. Matters to be considered: Access).* **No Objection - Unanimous**

18/03021/HOUSE Ramsbury House The Ridge Cold Ash RG18 9HT *Single storey breakfast room extension.* **No Objection - Unanimous**

18/03122/HOUSE Spring Havens Red Shute Hill HermitageRG18 9QH *Demolition of existing single storey garage at side, and erection of 2 storey side extension with dormer windows. New layer of high quality insulation applied externally to existing house.* **No Objection - Unanimous**

18/03260/HOUSE 2 Naseby Rise RG14 2SF- *Replacement of existing conservatory with single storey extension and front porch alterations.* **No Objection - Unanimous**

b) **WBC (West Berks Council) Planning Decisions** Members noted following decisions:-

18/02568/FUL Adjacent to Parish 47 Sagecroft Road Thatcham RG183AX –

Change of use to garden (Curtilage) **APPROVED** – *Previous Parish Council Comments - Objection:-*

- *Loss of amenity to street scene*
- *Lead Flood Authority at West Berkshire Council and Thames Water should have been consulted regarding flood issues as a storm drain will be fenced in if the application is approved*
- *No proof of land ownership by the applicant, and no declaration that this application relates to unregistered land, as well as no declaration that the owner of the land has been advised of this application.*
- *Site has been fenced off from public use. Cold Ash Parish Council ask West Berkshire Council to investigate and ask for fencing to be removed. Cold Ash Parish Council believe fencing has been in place for several years.*

18/02534/HOUSE The Coppice Drove Lane Cold Ash RG18 9JP - *Conversion of living space over garage to annex.* **APPROVED** – *Previous Parish Council Comments - No Objection – Unanimous*

- *No site notice at the time of inspection by Councillor.*
- *Annex only to be used as ancillary to main dwelling*

18/02715/HOUSE 4 Vicarage Lane Cold Ash RG18 9PX – *Conservatory.* **APPROVED** – *Previous Parish Council Comments - NO OBJECTION – UNANIMOUS.*

18/02399/COND1 Igls, Collaroy Road, Cold Ash, Thatcham *Application for approval of details reserved by Conditions 3 - Materials, 4 - Construction method statement, 5 - Surfacing, 6 - Visibility splays, 9 – Landscaping, 13 - Fencing and hard surfacing, 14 - Spoil, 15 - Surface water drainage and 16 - Finished floor levels of approved application 18/00676/FULD - Demolition of existing 4-5 bedroom house, construction of two new 4 bedroom houses (one with detached double garage and one with single carport - omitted from approval) along with associated landscape works* **APPROVED**

18/02673/CERTP1 The School House Cold Ash Hill Cold Ash Thatcham *To combine two semi-detached properties into one single detached residential property.* **LAWFUL**

18/02723/HOUSE Fallowfield Drove Lane Cold Ash - *Single storey rear extension, roof extension and entrance hall.* **APPROVED** – *Previous Parish Council Comments - No Objection Unanimous*

18/02941/HOUSE Lapwing House Cold Ash Hill Cold Ash RG18 9NX *Conversion of an existing garage to form a home office/study with the provision of a new car parking space all within land ownership of Lapwing House.* **REFUSED** – *Previous Parish Council Comments Objection – Unanimous*

- *Detrimental to street scene*
- *Overdevelopment of the recently developed site*

18/02792/HOUSE Castle Lane Cottage Johnsons Lane RG18 9PP -

Demolish existing orangery and construct new rear elevation single storey extension along with minor alterations to existing house; construct new oak frame double garage and associated ground works.
APPROVED - *Previous Parish Council Comments - No Objection – Unanimous*

18/02851/COND1 Grove Cottage, Spring Lane, Cold Ash, Thatcham
Application for approval of details reserved by Conditions (3) Materials, (4) CMS, and (5) Landscaping of planning permission 18/01967/HOUSE
APPROVED

18/02898/CERTP Holly Lodge Bucklebury Alley Cold Ash Thatcham
Habitable room in roof space with velux roof lights **LAWFUL**

18/02685/HOUSE Creekside Heath Lane Henwick Thatcham Berkshire RG18 3FD - Two storey extension and new conservatory roof.
UPDATED PLANS RECEIVED – Previous Parish Council Comments - NO OBJECTION - UNANIMOUS

c) **Appeals**

There were no appeals

197977 Finance

1. **Items for payment**. Members agreed Items for Payment on Sheet No 1018/19.
   Summary of sheet:-
   Waste Collection - £64.73
   Playground Inspections - £214.56
   Tennis Court Maintenance - £650.00
   Premises Hire - £60.00
   Stationary & Postage - £123.38
   Water - £37.92
   Photocopying - £1.54
   Electricity supply & repairs - £88.17
   Litter Pick - £65.00
2. **Bank reconciliation** – Members noted the Bank Reconciliation Statement at 31st December 2018
3. **Payments against Budget** – Members noted the Analysis of Payments Against Budget to January 2019. **Cllr Marsh** asked about the recent payment regarding the Tennis Courts. **Clerk** advised this was for the yearly maintenance.

197979 Draft Budget 2019/20

Vice Chairman outlined the Budget and the main areas of annual expenditure further to the papers tabled at 11th December 2018 council meeting. Members were asked to consider a draft budget and predicted year-end statement together with Clerk's notes. The proposed Precept would decrease to £39,000.00 for year 2019/20. Subject to the slightly altered amount in the grant cost centre. This was taken to a vote with a unanimous vote in favour. **Clerk** would now submit the precept request to West Berkshire Council.

197980 **Committee Reports**

18th December 2019 NDP Committee – **Cllr Adams** reported on the meeting that had taken place at Westrop Farm. He advised that the response to the Local Plan Review had been submitted within the timescales and thanked everyone who had been involved.

197981 **Meetings with other bodies**

17th December Acland Hall Committee meeting – **Cllr Hall** gave a brief report to the Councillors which included the floors in the main hall being replaced. The hall would be closed for four days for this to be carried out. The committee room carpet would also be replaced and Jane Cox was thanked for continuing to be chairman of the Acland Hall Committee.

197982 **Councillors' Questions**

- **Cllr Hall** asked if any councillors from Manor Park ward would be interested in helping to organise a litter pick in March**. Cllr Marsh** asked for posters to encourage volunteers.

1897983 **Correspondence**

A List of Correspondence received and sent since the meeting held on 11th December 2018 had been circulated as Information Sheet no 10 /Dec 2018 and was noted by Members.

There being no further business the meeting closed at 8.13pm

Signed…… Date……
Chairman