

COLD ASH PARISH COUNCIL



Parish Office
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4th October 2023

To: All Members of the Council

You are summoned to attend a Meeting of **COLD ASH PARISH COUNCIL** on Tuesday 10th October 2023 at 7pm in the Acland Hall.

Yours faithfully,

Rosie Jardine
Clerk to the Parish Council

Public Participation To take note of any items raised by members of the public.

A G E N D A

239323 **Apologies for Absence**

239324 **Declarations of Interest**

Members will be asked to state if they have an interest in any item on the agenda.

239325 **Minutes**

To approve as a correct record the Minutes of the meeting held on 26th September 2023

239326 **Matters Arising**

To raise any matters arising from the Minutes of 26th September 2023.

239327 **Councillor Co-Option**

Members to discuss and consider application from parishioner to be co-opted as a Councillor

239328 **Reports from District Councillors**

To receive reports from the District Councillors.

239329 Clerks Report

To receive a brief report from the clerk on items not on the agenda.

239330 Planning Matters

If members of the Public would like to comment on an application they should check the advice on our website:-

<https://coldashpc.org.uk/the-council/planning/>

Planning Applications

There are no Planning Applications due to orange notices not being posted.

WBC (West Berks Council) Planning Decisions

23/00672/HOUSE 23/01788/COND Heywood Ashmore Green - Conversion of two storey bungalow to two storey house, single storey flat roof extension to the rear elevation and demolition of existing inaccessible garage **APPROVED - Previous Parish Council comments -No Objection - Unanimous**

23/01694/CERTP - 16 Huntingdon Gardens, Manor Park

Installation of air source heat pump to replace has boiler - lawful

Appeals

No Appeals

239331 Finance

1. Items for payment Members will be asked to approve Items for Payment on Sheet No 7 23/24 – (*attached as Finance Item 1*)

2. Bank reconciliation – Members to note the Bank Reconciliation Statement 30th September 2023 – (*attached*)

3. Payments against Budget – Members to note the Analysis of Payments against Budget to October 2023 – (*attached as Finance Item 3*)

4. VAT Return Members to note half yearly VAT return was submitted

5. AGAR Members to note return of the Annual Return and to review reports from both internal and external auditors.

6. Credit card Members to consider application for a credit card from the Co-Operative Bank which would be an appropriate means of paying for ad hoc expenditure when petty cash is not practical i.e. Office 365 subscription and credit accounts are not available.

239332 NDP UPDATE

To receive an update from Cllr Murray on behalf of Cllr McArdle.

239333 Remembrance Parade

To note Cllr Codling's intention to step away from coordinating the preparations for the annual Parade and to appoint a volunteer to oversee the event from 2024.

239334 Office IT, Clerk's Laptop & Broadband/ Telephone

To consider recommendations from the Clerk regarding Office IT and the Clerk's Laptop.

- 239335** **St Mark's C of E Primary School Crossing Patrol**
To agree a response to a West Berkshire Council Traffic Engineer following recent concerns regarding how the School Crossing Patrol operates.
- 239336** **Tennis Club**
To discuss terms of use of the Tennis Courts following a request from the Tennis Club to increase the charge for public use.
- 239337** **Parish Council Budget**
To discuss items for the Finance & General Purposes Committee to consider including in the 2024-2025 Budget.
- 239338** **Parish Christmas Tree**
To discuss this year's Christmas Tree on the Recreation Ground.
- 239339** **Councillors' Questions**
- 239340** **Correspondence**