

# COLD ASH PARISH COUNCIL



**Parish Office  
Hermitage Road  
Cold Ash  
Thatcham RG18 9JH**

**Tel: 01635 860004  
Email: [coldashpc@gmail.com](mailto:coldashpc@gmail.com)**

16<sup>th</sup> August 2023

**To: All Members of the Council**

You are summoned to attend a Meeting of **COLD ASH PARISH COUNCIL** on Tuesday 22<sup>nd</sup> August 2023 at 19.00pm Acland Hall.

Yours faithfully

*Linda Randall*

Linda Randall Clerk to the Parish Council

**Public Participation** To take note of any items raised by members of the public.

## A G E N D A

**239276 Apologies for Absence**

**239277 Declarations of Interest**

Members will be asked to state if they have an interest in any item on the agenda.

**239278 Minutes**

To approve as a correct record the Minutes of the meeting held on 25<sup>th</sup> July 2023  
*attached*

**239279 Matters Arising**

To raise any matters arising from the Minutes of 25<sup>th</sup> July 2023.

**239280 Reports from District Councillors**

To receive reports from the District Councillors.

**239281 Clerks Report**

The Clerk will report briefly on items not on the agenda.

## 239282 Planning Matters

*If members of the Public would like to comment on an application they should check the advice on our website:-*

<https://coldashpc.org.uk/the-council/planning/>

### a) Planning Applications

**23/01555/FUL** Woodhill House Drove Lane - *Retrospective: Proposed dormer windows and staircase to main property together with retrospective change of use of garage to annexe with an extension in lieu of the log store*

### b) WBC (West Berks Council) Planning Decisions

**23/00798/OUTMAJ** Land West Of Heath Lane and North Of Bowling Green Road- *Outline application (with all matters reserved except for site access to the highway) for up to 80 bed care home (Class C2), up to 200 residential dwellings (Class C3) comprising market, 45% (up to 90 no.) affordable and 10% (up to 20 no.) self/custom-build homes (Class C3) and public open space including a country park, allotments, community orchard, trim trail and equipped play areas, together with access from Bowling Green Road and Cold Ash Hill, landscaping, sustainable drainage systems and associated works and infrastructure. Matters to be considered: Access* **WITHDRAWN** Previous Parish Council Comments - Objection – Unanimous – Report submitted is available on request

**23/01377/PASSHE** Davelaine Stoney Lane Ashmore Green *Application to determine if prior approval is required for a proposed: Larger Home Extension; Single storey rear extension. Dimensions 5.2m from rear wall, 4m maximum height, 4m eaves height.* **NOT REQUIRED** Previous Parish Council Comments Councillors agreed unanimously that Prior Approval is required and A site management plan would be beneficial.

**23/01405/HOUSE** Florence Cottage Bucklebury Alley - *Proposed rear extensions and conversion.* **APPROVED** Previous Parish Council Comments No Objection 5 in favour 1 abstain

**23/00416/FUL** The Old Farmhouse Stoney Lane Ashmore Green - *External alterations including addition of dormer and balcony and change of use of garage to a separate dwelling.* **APPROVED** Previous Parish Council Comments - No Objection – Unanimous

**23/00246/HOUSE** Juniper Rise Ashmore Green - *Retrospective: application for alterations to approved scheme 12/00538/HOUSE; first floor extension to single storey house, single storey extension to the west and new garage to replace existing.* **APPROVED** Previous Parish Council Comments - Objection 6 in Support & 1 abstain.

- Out of keeping with neighbouring properties
- Overbearing to neighbouring properties
- Use of garage as a separate dwelling
- Concerns with retrospective planning applications being allowed which enable works, which have not complied with previous applications to be passed by the planning department.

- c) **Appeals**  
No Appeals
- 239283 Finance**  
**1. Items for payment** Members will be asked to approve Items for Payment on Sheet No 5 23/24 – (*attached as Finance Item 1*)  
**2. Bank reconciliation** – Members to note the Bank Reconciliation Statement 31<sup>st</sup> July 2023 – (*attached*)  
**3. Payments against Budget** – Members to note the Analysis of Payments against Budget to August 2023– (*attached as Finance Item 3*).
- 239284 NDP Update**  
Update regarding submission to West Berkshire Council.
- 239285 Microsoft Office and IT**  
Members agree on the Microsoft Office365 and to discuss the laptop for the clerk.
- 239286 Projects**  
Update on fundraising
- 239287 Internal Auditor**  
Members to review references for new Internal Auditor
- 239288 Dog Bins**  
Members to discuss recent problems relating to bin emptying
- 239289 Tree Report**  
Members to agree to proposed works
- 239290 Procurement Policy**  
Members to review policy
- 239291 Committee Reports**  
HR Committee working Group meetings– **Cllr Fenner, Murray & McArdle**
- 239292 Reports from meetings with other bodies**  
**11<sup>th</sup> July Chairing Skill Training – Cllr McArdle**  
**12<sup>th</sup> July – Downes School – Cllr Hanks**  
**19<sup>th</sup> July – Western Area Planning – Cllr Codling**
- 239293 Councillor’s Questions**
- 239294 Correspondence** *see attached list*