

**COLD ASH PARISH COUNCIL**

**MINUTES OF THE FINANCE & GENERAL PURPOSES  
COMMITTEE MEETING  
HELD ON Tuesday 23rd November 2021**

**Present:** Cllrs. Silsby & Verner  
Mrs. Linda Randall – Clerk

**Public Participation** – There were no members of the public present.

**1. Dispensations to allow Councillors to discuss matters pertaining to the Precept**

With the authority granted to her, the **Clerk** will grant dispensations to Councillors to discuss matters pertaining to the Precept.

**2. Apologies for Absence**  
**Cllr Marsh**

**3. Declarations of Interest**

There were no declarations of interest

**4. Minutes**

The Minutes of the meeting held on 16<sup>th</sup> November 2021 were approved as a correct record and were signed by **Cllr Verner**.

**5. Matters Arising from the Minutes**

- **Clerk** advised she had spoken to the bank regarding online banking authorisations. There could only be two people accessing the account. One would be the **Clerk**, to set up payments, with one other person authorising payments. As the finances were set for two signatories this would require further discussion before a decision could be made.
- **Clerk** advised she had sent pay scales to **Cllr Marsh**.
- **Clerk** advised she had spoken to the internal auditor regarding payments for burial and reservation of grave space, She advised this should be kept in a separated savings account and not form part of the budget.

**6. Draft Budget 2022/23**

The final draft of the budget paperwork would now be presented to all Councillors at the next Parish Council meeting on 14<sup>th</sup> December.

*There being no further business the meeting closed at 8.10pm*

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Chairman

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Date