

COLD ASH PARISH COUNCIL

Constituted 4 December 1894

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6th March 2024

To: All Members of the Council

You are summoned to attend a Meeting of **COLD ASH PARISH COUNCIL** on Tuesday 12th March 2024 at 7pm in the Committee Room of the Acland Hall.

Yours faithfully,

Rosie Jardine, Clerk to Cold Ash Parish Council & The Poor's Allotments & Recreation Ground Charities

Public Participation

There will be 15 minutes at the beginning of the meeting to hear public questions and comments. A member of the public shall not speak for more than three minutes and a question shall not require a response at the meeting nor start a debate on the question.

A G E N D A

239426 Apologies for Absence

To receive, and consider for approval, apologies for absence and reasons given.

239427 Declarations of Interest

Members are reminded to declare any interest on any item on this agenda at this point or at any point during the meeting in accordance with Cold Ash Parish Council's Code of Conduct.

239428 Minutes

To approve and sign minutes of the meetings held on 27.2.24.

239429 Planning matters

If members of the public would like to comment on an application, they should check the advice on our website: <https://coldashpc.org.uk/the-council/planning/>

A Decisions

To note decision notices received:

23/00565/FUL Land Adjacent to Greenbanks, The Ridge – REFUSED

Erection of 4 dwellings and associated works - CAPC OBJECTED

23/02195/HOUSE Arbor Low, Bucklebury Alley – GRANTED

Section 73A application to vary condition 2 (Approved plans) and condition 3 (Materials) of approved 21/03247/HOUSE - Two storey front and rear extensions – CAPC NO OBJECTION

23/02856/REG3 Land Midway Between Heath Lane and Southend and Opposite – WITHDRAWN

Construction of a new agricultural access point to the landowners field to replace the existing one that is to be lost as a result of the Flood Alleviation Scheme currently under construction at Heath Lane (ref. 21/03135/COMIND). The works will involve the removal of the existing gate used for access and the provision of a 4.8m wide new gate access point, and grasscrete surface to provide a crossing point from the existing kerb line to the existing field. – CAPC OBJECTED

239430 Litter & Dog Waste Bins

To consider and approve, if appropriate, the purchase of replacement bins as recommended by CAPC's contractor using CIL funds currently held in reserve

- A** Dog waste bin at The Ridge WAG entrance – damaged and too small.
Replace with new, larger capacity 66ltr: £207.00 plus installation at £25.00
- B** Dog waste bin at end of Manor Lane (567n) - too small and incurs additional emptying fees.
Replace with new, larger capacity 66ltr: £207.00 plus installation at £25.00
- C** Litter bin at top of Southend (511d): damaged
Replace with like-for-like post-mounted: £158.00 plus installation at £25.00

To note that replacement bins for the Recreation Ground approved at Council on 12.12.23 are currently on order and should be installed before the end of March 2024.

239431 Play areas

- A** To note the bi-monthly inspection report submitted by CAPC's contractor.
- B** To consider and approve, if appropriate, expenditure in response to recommendations made in the corresponding report
- C** To note that WBC has confirmed to the Clerk that CIL money can be used for play area repairs and to consider if it is desirable for the Clerk to seek further quotes for repairs recommended in the bi-monthly inspection report.

239432 80th Anniversary of the D-Day landings – Thursday 6.6.24

- A** To consider the report from Cllr McArdle following his action from the 13.2.24 meeting: IM will invite Cold Ash residents to get involved should they wish to take on any of the other possible activities proposed by the D-Day80Beacons group.
- B** To consider if CAPC wishes to have an event.

239433 Clerk's Report

To receive a report from the Clerk outlining actions taken since the previous meeting and any ongoing tasks.

239434 Staffing Matters

In response to recommendations made by this Council's Staffing Committee

- A** To approve the Clerk's remuneration at SCP24 from 1.4.24
- B** To approve pension contributions of 5% for both Council and Clerk from 1.4.24
- C** To consider and approve, if appropriate, a request from the Clerk to carry over 5 days of annual leave to the new holiday year.

239435 Finance

- A** Items for payment - To review and approve items of expenditure
- B** Bank reconciliation for approval – To receive, approve and sign bank reconciliations prepared by the RFO for Feb 2024 and Chair to sign corresponding bank statement/s.
- C** Payments against Budget - to note the Analysis of Payments against Budget to March 2024
- D** VAT reclaim – to note that the Clerk has submitted a VAT reclaim for 1.1.24-29.2.24
- E** Reserves – to note and approve the transfer of £5,000 from the General Reserve to the Community Directplus Account
- F** Financial analysis – to consider a report prepared by the RFO and Cllr Adams analysing Council's finances over recent years.

239436 Cemetery Fees

To consider and approve, if appropriate, a schedule of fees relating to Glebelands Cemetery

239437 Councillors' Reports & Questions

To receive reports and questions from Parish and District Councillors.

239438 Correspondence

To note the correspondence received since the last meeting of Council.